

Finding Pages in the New SalesConnect

If you've used earlier versions of SalesConnect, you may wonder where to find things now, since the side navigation bar has been replaced by menus and a sitemap. For some tasks, you may need to switch to another persona to access the needed menus: In the **Welcome** menu at the top right, select **Personas** and then the persona with the tools you want to use. This guide can help you find the pages that replace the Home View tabs and the pages accessed from the side navigation bar.

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Security rules and administrators may change menus. The sitemap (in the universal menu at top right) lets you see all of the primary pages that are available to you.

Home View Page Tabs

These are pages that were available as tabs on the Home View page in older versions of SalesConnect. In many cases, the same page may be included in the new SalesConnect; in others, a new page replaces the old one.

Old Home View page tabs	In the new SalesConnect
Firms tab, Home View page Lists all firms that you are authorized to see. You can select a link to see details for a firm.	There's no direct equivalent for this tab, as we found that a giant list of every firm in SalesConnect was just too large to be useful. You can search for the firms you want, though, using the Connections menu that's available to many personas, such as Wholesaler: Select Firms from the Connections menu. See <i>Searching for Connections</i> in Help for SalesConnect for complete instructions.
Funds tab, Home View page Displays summary data, grouped by the option selected in a dropdown on the tab. Yesterday, month-to-date, last month, year-to-date and last year totals for sales and redemptions are listed, as are current assets. You may be able to select links for details.	Using the Sales Reporting persona, select Funds from the Tracking menu. Or, select in the universal menu, and then select Sales By Fund under Sales . See <i>Tracking Sales</i> in Help for SalesConnect for more about this and other options for seeing summarized sales.
My Contact Lists tab, Home View page Lists individuals tagged with your private labels. A filter field lets you show only those tagged with a single label. You can select a link to show details for listed individual.	The My Contact Lists tab has no direct equivalent in the new SalesConnect. However, you can display lists of those tagged with all or some of your contact labels by searching with the label as search criteria; you can even save those searches so that they are easy to run again and again. Select Contacts from the Connections menu <i>or</i> select in the universal menu, and then Contact Search under Contacts . See <i>Searching for Connections</i> in Help for SalesConnect for information about saving searches and your other options.

Old Home View page tabs	In the new SalesConnect
Notifications tab, Home View page Lists recent notifications for you. Notifications are shared to specific operators or to all operators in specific roles when key events occur, based on rules.	The Notifications tab has been replaced by the Alerts widget that is displayed at the bottom of every page when you have an active notification or alert. Alert History allows you to review not only active alerts but recent ones that are no longer shown in the widget; select Alert History from the links in the footer or from the Welcome menu to see this history. See <i>Review alerts</i> (part of <i>General Tips</i>) in Help for SalesConnect for details.
Offices tab, Home View page Lists all offices that you can view; some operators can only see data related to the territory or region to which they are assigned. You can select a link to see details for an office.	There's no direct equivalent for this tab, as a giant list of every office in SalesConnect took a long time to load and was far too large to be useful. You can search for the offices you want, though, using the Connections menu: Select Offices from the Connections menu. Or, select in the universal menu, and then select Office Search under Offices. See Searching for Connections in Help for SalesConnect for complete instructions.
Profile tab, Home View page Displays current and historical summaries for sales and redemptions, as well as asset data. Some operators see data only for the territories or regions to which they're assigned. You may be able to select links to see more details.	The Profile tab of the Home View page has been replaced by the Dashboard, the first page that most operators see when logging into SalesConnect. See Dashboard at a Glance (part of Getting Started) in Help for SalesConnect for more information.



Old Home View page tabs

In the new SalesConnect

Region Managers tab, Home View page

Intended for national sales
managers, displays summary data
for sales and redemptions, as well
as assets, by key periods, for each
regional manager within a territory
category. You can display data for a
single territory category at a time,
using the dropdown on this tab.

Using the Sales Reporting persona, select **Regional Managers** from the **Tracking** menu. Or select in the universal menu, and then select **Regional Managers** under **Sales**. See *Tracking Sales* in **Help for SalesConnect** for more about this and other options for seeing summarized sales.

Reps tab, Home View page

Lists all reps, partnerships, and teams that you can view; some operators can only see data related to the territory or region to which they are assigned. You can select a link to see details for a listed record. There's no direct equivalent for this tab; a giant list of every rep in SalesConnect took a very long time to load and was far too large to be useful. You can search for the reps you want, though, using the Connections menu: Select **Contacts** from the **Connections** menu. Or select in the universal menu, and then **Contact Search** under **Contacts**. See *Searching for Connections* in **Help for SalesConnect** for complete instructions.

Territories tab, Home View page

Intended for sales operators, displays summary data for sales and redemptions, as well as assets, by key periods, for each territory within a territory category. You can display data for a single territory category at a time, using the dropdown on this tab.

Using the Sales Reporting persona, select **Territories** from the **Tracking** menu. Or, select in the universal menu, and then select **Sales By Territory** under **Sales**. See *Tracking Sales* in **Help for SalesConnect** for more about this and other options for seeing summarized sales.

Old Home View page tabs	In the new SalesConnect
For operations operators, lists trades manually flagged as potential short-term trades and those potential short-term trades whose short-term status has been reversed, if those status changes were made by unauthorized operators. You can select a link to confirm or reject a record.	Using the Data Operations persona, select Short-Term Trade Confirmation from the Data Management menu. Or select in the universal menu, and then select Short-Term Trade Confirmation under Trades . See <i>Handling Potential Short-Term Trade Confirmations</i> in Help for SalesConnect for details.
Trades tab, Home View page Allows you to search for trades with values greater than a specific amount during a specific time period, and then view the results.	There is no direct equivalent of the Trades tab in the new SalesConnect. We recommend simply searching for trades: Select in the universal menu, and then select Trade Search under Trades . See <i>Searching for Trades</i> in the Help for SalesConnect for steps for that task.
Wholesalers tab, Home View page Intended for sales operators, displays summary data for sales and redemptions, as well as assets, by key periods, for each external wholesaler assigned to one or more territories within a territory category. You can display data for a single territory category at a time, using the dropdown on this tab.	Using the Sales Reporting persona, select Wholesalers from the Tracking menu. Or, select in the universal menu, and then select Wholesalers under Sales . See <i>Tracking Sales</i> in Help for SalesConnect for more about this and other options for seeing summarized sales.



Navigation Bar

This section details where to find options that were available in the navigation bar in older versions.

Navigation Bar Buttons

These are buttons that were available in the navigation bar in older versions.

Old Nav Bar button page	In the new SalesConnect
Logo	The logo at the top left of every page still takes you back to your home page in SalesConnect.
Navigation Navigation bar menu	Menus replace the navigation bar in the new SalesConnect. See <i>Navigation at a Glance</i> in Help for SalesConnect for more information about these menus.
History Page history list	Select 10 in the universal menu at the top of every page, select the type of record you want, and then select the specific record you want to see.
Bookmarks Bookmarks list	Select the Welcome menu at the top of any page, select Bookmarks , and then select the bookmark you want. (To bookmark a page: Select in the universal menu at the top of the page. You can change the suggested bookmark name in the displayed popup, and then select Save. To remove a bookmark: In the universal menu at the top of a bookmarked page, select . Select Delete on the popup.)
Log Off	Select the Welcome menu at the top of any page, and then select Log Off .
Help	Select ? in the universal menu at the top of every page or select Help in the page footer.

Master Firms

These are pages that were available from the Master Firms section of the navigation bar. In many cases, the same page may be included in the new SalesConnect; in others, a new page replaces the old one.

Old Nav Bar Option Page	In SalesConnect
Add Add Master Firm	Using the Data Operations or Sales Reporting persona, select Master Firms from the Connections menu, and then select Add Master Firm. Or select in the universal menu, and then select Add Master Firm under Master Firms. See Adding a Master Firm in Help for SalesConnect for full details.
Search Master Firm Search	Using the Data Operations or Sales Reporting persona, select Master Firms from the Connections menu. Or select in the universal menu, and then select Master Firm Search under Master Firms . See <i>Searching for Connections</i> in Help for SalesConnect for full details.
Queries Master Firm Saved Queries	Using the Data Operations or Sales Reporting persona, select Master Firms from the Connections menu, select Master Firms from the Connections menu, and then select Queries . Or select in the universal menu, and then select Master Firm Queries under Master Firms . See <i>Searching for Connections</i> in Help for SalesConnect for full details.
History Master Firm History	Select from the universal menu at the top of every page, and then select the master firm you want from the list shown for the Master Firms option. See <i>Display a page from your history</i> (part of <i>General Tips</i>) in Help for SalesConnect .
Contact Search Master Firm Contact Search	All contacts are now searched using the same tool. Using the Data Operations or Sales Reporting persona, select Contacts from the Connections menu; to search only for master firm contacts, choose only Master Firm Contact in the <i>Snapshots</i> field on the Contact Search page. You can also display the Contact Search page with the sitemap: Select in the universal menu, and then select Contact Search under Contacts . See <i>Searching for Connections</i> in Help for SalesConnect for full instructions.



Firms

These are pages that are available from the Firms section of the navigation bar. In many cases, the same page may be included in the new SalesConnect; in others, a new page replaces the old one. .

Old Nav Bar Option Page	In SalesConnect
Add Add Firm	Using the Data Operations or Sales Reporting persona, select Firms from the Connections menu, and then select Add Firm. Or select in the universal menu, and then select Add Firm under Firms. See Adding a Firm in Help for SalesConnect for full details.
Search Firm Search	Using the Data Operations or Sales Reporting persona, select Firms from the Connections menu. Or select in the universal menu, and then select Firm Search under Firms . See <i>Searching for Connections</i> in Help for SalesConnect for full details.
Queries Firm Saved Queries	Using the Data Operations or Sales Reporting persona, select Firms from the Connections menu, and then select Queries . Or select in the universal menu, and then select Firm Queries under Firms . See <i>Searching for Connections</i> in Help for SalesConnect for full details.
History Firm History	Select norm the universal menu at the top of every page, and then select the firm you want from the list shown for the Firms option. See <i>Display a page from your history</i> (part of <i>General Tips</i>) in Help for SalesConnect .
Contact Search Firm Contact Search	All contacts are now searched using the same tool. Using the Data Operations or Sales Reporting persona, select Contacts from the Connections menu; to search only for firm contacts, choose only Firm Contact in the <i>Snapshots</i> field on the Contact Search page. You can also display the Contact Search page with the sitemap: select in the universal menu, and then select Contact Search under Contacts . See <i>Searching for Connections</i> in Help for SalesConnect for full instructions.

Offices

These are pages that are available from the Offices section of the navigation bar. In many cases, the same page may be included in the new SalesConnect; in others, a new page replaces the old one.

Old Nav Bar Option Page	In SalesConnect
Search Office Search	Using the Data Operations or Sales Reporting persona, select Offices from the Connections menu. Or select in the universal menu, and then select Office Search under Offices . See Searching for Connections in Help for SalesConnect for full details.
Queries Office Saved Queries	Using the Data Operations or Sales Reporting persona, select Offices from the Connections menu, and then select Queries . Or select in the universal menu, and then select Office Queries under Offices . See <i>Searching for Connections</i> in Help for SalesConnect for full details.
History Office History	Select norm the universal menu at the top of every page, and then select the office you want from the list shown for the Offices option. See <i>Display a page from your history</i> (part of <i>General Tips</i>) in Help for SalesConnect .
Contact Search Office Contact Search	All contacts are now searched using the same tool. Using the Data Operations or Sales Reporting persona, select Contacts from the Connections menu; to search only for office contacts, choose only Office Contact in the <i>Snapshots</i> field on the Contact Search page. You can also display the Contact Search page with the sitemap: Select in the universal menu, and then select Contact Search under Contacts . See <i>Searching for Connections</i> in Help for SalesConnect for full instructions.



Reps

These are pages that are available from the Reps section of the navigation bar. In many cases, the same page may be included in the new SalesConnect; in others, a new page replaces the old one.

Old Nav Bar Option Page	In SalesConnect
Search Rep Search	All contacts—including reps, rep partnerships, and teams—are now searched using the same tool. Using the Data Operations or Sales Reporting persona, select Contacts from the Connections menu; to search only for reps, choose only Rep in the <i>Snapshots</i> field on the Contact Search page. You can also display the Contact Search page with the sitemap: Select in the universal menu, and then select Contact Search under Contacts . See <i>Searching for Connections</i> in Help for SalesConnect for full details.
Advanced Search Rep Advanced Search	The Contact Search tool is now much more powerful than in earlier versions, so there's no longer an advanced version of it. Using the Data Operations or Sales Reporting persona, select Contacts from the Connections menu. Or select in the universal menu, and then select Contact Search under Contacts . See Searching for Connections in Help for SalesConnect for full details.
Queries Rep Saved Queries	Using the Data Operations or Sales Reporting persona, select Contacts from the Connections menu, and then select Queries . Or select in the universal menu, and then select Contact Queries under Contacts . The Contact Saved Queries page is shown. See <i>Searching for Connections</i> in Help for SalesConnect for full details.
History Rep History	All contacts—including reps, rep partnerships, and teams—are now treated as a single large group. Using the Data Operations or Sales Reporting persona, select from the universal menu at the top of every page, and then select the individual you want from the list shown for the Contacts option. See <i>Display a page from your history</i> (part of <i>General Tips</i>) in Help for SalesConnect .

Sales Contacts

These are pages that are available from the Sales Contacts section of the navigation bar. In many cases, the same page may be included in the new SalesConnect; in others, a new page replaces the old one.

Old Nav Bar Option Page	In SalesConnect
Add Add Sales Contact	Using the Data Operations or Sales Reporting persona, select Contacts from the
	Connections menu; to search only for sales contacts, choose only Office
	Contact in the <i>Snapshots</i> field on the Contact Search page. You can also display
	the Contact Search page with the sitemap: select 🚠 in the universal menu, and
	then select Contact Search under Contacts . Then, select Add Sales Contact. See
	Adding a Sales Contact in Help for SalesConnect for full details.
Search Sales Contact Search	All contacts are now searched using the same tool. Using the Data Operations or Sales Reporting persona, select Contacts from the Connections menu; to search only for office contacts, choose only Sales Contact in the <i>Snapshots</i> field on the Contact Search page. You can also display the Contact Search page with the sitemap: Select in the universal menu, and then select Contact Search under Contacts . See <i>Searching for Connections</i> in Help for SalesConnect for full
	details.

Accounts

These are pages that are available from the Accounts section of the navigation bar. In many cases, the same page may be included in the new SalesConnect; in others, a new page replaces the old one.

Old Nav Bar Option Page	In SalesConnect
Search Account Search	Using the Data Operations persona, select Accounts from the Financials menu. Or select in the universal menu, and then select Account Search under Accounts . See <i>Searching for Accounts</i> in Help for SalesConnect for full details.
Search Account Value Search	Using the Data Operations persona, select Account Values from the Financials menu. Or select in the universal menu, and then select Account Value Search under Accounts . See <i>Searching for Account Values</i> in Help for SalesConnect for full details.



Old Nav Bar Option Page	In SalesConnect
Queries Account Saved Queries	Using the Data Operations persona, select Accounts from the Financials menu, and then select Queries . Or select in the universal menu, and then select Account Queries under Accounts . See <i>Searching for Accounts</i> in Help for SalesConnect for steps for creating queries.
History Account History	Select Tom the universal menu at the top of every page, and then select the account you want from the list shown for the Account option. See <i>Display a page from your history</i> (part of <i>General Tips</i>) in Help for SalesConnect .

Utilities

These are pages that are available from the Utilities section of the navigation bar. In many cases, the same page may be included in the new SalesConnect; in others, a new page replaces the old one.

Old Nav Bar Option Page	In SalesConnect
Labels Label List	Using the Administration persona, select Labels from the Feature Configuration menu. Or; using the Sales Reporting persona, select Labels from the Configuration menu. Or, select in the universal menu, and then select Label List under Labels . See <i>Defining Labels</i> in Help for SalesConnect for more information.
Operator Preferences Operator Preferences	Select the Welcome menu at the top of any page, and then select Preferences . See Set your preferences (part of General Tips) in Help for SalesConnect for details.
Operation Queue Operation Queue	Select Operation Queue from the Welcome menu. See <i>Check the Operation Queue</i> (part of <i>General Tips</i>) in Help for SalesConnect for details. Alert History is another way to view your recently requested operations. Alert History allows you to review not only active alerts but recent ones that are no longer shown in the Alerts widget. Select Alert History from the links in the footer or from the Welcome menu to see this history. See <i>Review alerts</i> (part of <i>General Tips</i>) in Help for SalesConnect for details.
My Security Rules My Security Rules	Select the Welcome menu at the top of any page, select Preferences , and then select Security Rules. See <i>Manage your security rules</i> (part of <i>General Tips</i>) in Help for SalesConnect for more information.

Old Nav Bar Option Page	In SalesConnect
Import File Import File	Now the Manage Imports page. Using the Data Operations persona, select Data
	Import from the Data Management menu. Or select 🚠 in the universal menu,
	and then select Data Import under Import . See <i>Importing Data</i> in Help for
	SalesConnect for more information.
Upload Trade/Asset Files	Using the Data Operations persona, select Upload Trade/Asset Files from the
Upload Trade/Asset Files	Data Management menu. Or select 🚠 in the universal menu, and then select
	Upload Trade/Asset Files under Feeds. See Realigning Territories on Historical
	Trades in Help for SalesConnect for details.

Utilities > Trades

These are pages that are available from the Utilities > Trades section of the old navigation bar.

Old Nav Bar Option Page	In SalesConnect
Add Add Trade	Using the Data Operations persona, select Trades from the Financials menu, and then select Add Trade on the Trade Search page. Or you can display the Trade Search page using the sitemap: Select in the universal menu, and then select Trade Search under Trades . For details, see Adding a Trade in Help for SalesConnect .
Search Trade Search	Using the Data Operations persona, select Trades from the Financials menu. Or, select hin the universal menu, and then select Trade Search under Trades . For details, see <i>Searching for Trades</i> in Help for SalesConnect .
Queries Trade Saved Queries	Using the Data Operations persona, select Trades from the Financials menu, and then select Queries . Or, select in the universal menu, and then select Trade Queries under Trades . For details, see <i>Searching for Trades</i> in Help for SalesConnect .
Realign Historical Realign Historical Trades	Using the Data Operations persona, select Realign Historical Trades from the Data Management menu. Or select in the universal menu, and then select Realign Historical Trades under Trades . See <i>Realigning Territories on Historical Trades</i> in Help for SalesConnect for details.



Data Management

These are pages that are available from the Data Management section of the navigation bar. In many cases, the same page may be included in the new SalesConnect; in others, a new page replaces the old one.

Old Nav Bar Option Page	In SalesConnect
Client Updates Client Updates	Using the Data Operations persona, select Client Updates from the Data Management menu. Or, select in the universal menu, and then select Client Updates under Universal Dealer. See Handling Client Updates in Help for SalesConnect for details.
Latest Feeds Latest Feeds	Using the Data Operations persona, select Latest from the Resolution menu. Or, select In the Universal Menu, and then select Latest Feeds Under Feeds . See <i>Reviewing Feed Statistics</i> in Help for SalesConnect for details.
Transaction Archive Search Transaction Archive Search	Using the Data Operations persona, select Transaction Archive Search from the Resolution menu. Or, select in the universal menu, and then select Transaction Archive Search under Feeds . See <i>Handling Trade and Asset Archive Errors</i> in Help for SalesConnect for details.
Asset Archive Search Asset Archive Search	Using the Data Operations persona, select Asset Archive Search from the Resolution menu. Or, select in the universal menu, and then select Asset Archive Search under Feeds . See <i>Handling Trade and Asset Archive Errors</i> in Help for SalesConnect for details.
Resolution List Editor Resolution List Editor	Using the Data Operations persona, select Lists from the Resolution menu. Or, select in the universal menu, and then select Resolution List Editor under Resolution . See <i>Maintaining Resolution Lists</i> in Help for SalesConnect for details. The Transaction Account Rule Definition list has been moved to its own management utility. Using the Data Operations persona, select Rule Definitions from the Resolution menu. Or, select in the universal menu, and then select Rule Definitions under Feeds . See <i>Maintaining Transaction Account Rules</i> in
	Help for SalesConnect for details.
Recently Added Firms Recently Added Firms	Using the Data Operations persona, select Recently Added Firms from the Data Management menu. Or, select in the universal menu, and then select Recently Added Firms under Firms. See Handling Recently Added Firms in Help for SalesConnect for steps.

Old Nav Bar Option Page	In SalesConnect
Territory Categories Territory	Using the Administration persona, select Territories from the Business Rules
Categories	menu. Or, select 🚠 in the universal menu, and then select Territory Categories
	under Territories . See <i>Configuring Territories</i> in Help for SalesConnect for a list
	of topics related to setting up and maintaining categories and territory rules.
Feed Repository Feed	Using the Data Operations persona, select Feed Repository from the Data
Repository	Management menu. Or, select 🚠 in the universal menu, and then select Feed
	Repository under Feeds. See Using the Feed Repository in Help for
	SalesConnect for details.

Data Management > Maintenance History

These are pages that are available from the Data Management > Maintenance History section of the old navigation bar.

Old Nav Bar Option Page	In SalesConnect
Firm Entity Search Firm Entity Maintenance History Search	Using the Data Operations persona, select Firm Entity from the Maintenance History menu. Or, select in the universal menu, and then select Firm Entity Maintenance History Search under Audit . See <i>Using Maintenance History</i> in Help for SalesConnect for details.
Firm Alias Search Firm Alias Maintenance History Search	Using the Data Operations persona, select Firm Alias from the Maintenance History menu. Or, select in the universal menu, and then select Firm Alias Maintenance History Search under Audit . See <i>Using Maintenance History</i> in Help for SalesConnect for details.
Office Entity Search Firm Entity Maintenance History Search	Using the Data Operations persona, select Office Entity from the Maintenance History menu. Or, select in the universal menu, and then select Office Entity Maintenance History Search under Audit . See <i>Using Maintenance History</i> in Help for SalesConnect for details.
Office Alias Search Firm Entity Maintenance History Search	Using the Data Operations persona, select Office Alias from the Maintenance History menu. Or, select in the universal menu, and then select Office Alias Maintenance History Search under Audit . See <i>Using Maintenance History</i> in Help for SalesConnect for details.



Old Nav Bar Option Page	In SalesConnect
Rep Entity Search Firm Entity Maintenance History Search	Using the Data Operations persona, select Rep Entity from the Maintenance History menu. Or, select in the universal menu, and then select Rep Entity Maintenance History Search under Audit . See <i>Using Maintenance History</i> in Help for SalesConnect for details.
Rep Alias Search Firm Entity Maintenance History Search	Using the Data Operations persona, select Rep Alias from the Maintenance History menu. Or, select in the universal menu, and then select Rep Alias Maintenance History Search under Audit . See <i>Using Maintenance History</i> in Help for SalesConnect for details.
Trans Acct Rule Def Search Transaction Account Rule Definition Maintenance History Search	Using the Data Operations persona, select Rule Definition from the Maintenance History menu. Or, select in the universal menu, and then select Rule Definition Maintenance History Search under Audit . See <i>Using Maintenance History</i> in Help for SalesConnect for details.

Data Management > Feed Management

These are pages that are available from the Data Management > Feed Management section of the old navigation bar.

Old Nav Bar Option Page	In SalesConnect
Transactions Feed Management Transactions	Using the Data Operations persona, select Transaction Feeds from the Resolution menu. Or, select in the universal menu, and then select Feed Management Transactions under Feeds . See <i>Handling Trade and Asset Archive</i>
	Errors in Help for SalesConnect for more information.
Assets Feed Management Assets	Using the Data Operations persona, select Asset Feeds from the Resolution menu. Or, select in the universal menu, and then select Feed Management Assets under Feeds . See <i>Handling Trade and Asset Archive Errors</i> in Help for SalesConnect for more information.
Other Feed Management Other	The Feed Management Other page has no direct equivalent in the new SalesConnect; this page was no longer used in more recent versions of SalesConnect, so it hasn't been converted.

Analytics

These are pages that are available from the Analytics section of the old navigation bar.

Old Nav Bar Option Page	In SalesConnect
Business Analytics Business	Using the Administration persona, select Analytics from the Feature
Analytics Saved Queries	Configuration menu. Or, select $\stackrel{\bullet}{+}$ in the universal menu, and then select
	Analytics Queries under Analytics. See Creating an Analytics Query in Help for
	SalesConnect for more information.

Analytics > Trade Analyzer

These pages were available from the Analytics > Trade Analyzer section of the old navigation bar. There are no equivalent pages in the new SalesConnect.

Reports

These are pages that are available from the Reports section of the old navigation bar.

Old Nav Bar Option Page	In SalesConnect
Request Report Request Report	Using the Sales Reporting persona, select Request from the Reports menu. Or, select in the universal menu, and then select Request Report under Reports . See <i>Requesting a Report</i> in Help for SalesConnect for more.
Generated Reports Generated Reports	Using the Sales Reporting persona, select Generated from the Reports menu. Or, select in the universal menu, and then select Generated Reports under Reports . See <i>Using Generated Reports</i> in Help for SalesConnect for more.
My Requests My Requests	Using the Sales Reporting persona, select My Requests from the Reports menu. Or, select in the universal menu, and then select My Report Requests under Reports . See <i>Checking on Your Report Requests</i> in Help for SalesConnect for more.



Reports > Report Settings

These are pages that are available from the Reports > Report Settings section of the old navigation bar.

Old Nav Bar Option Page	In SalesConnect
Manage Report Settings	Using the Sales Reporting persona, select Settings from the Reports menu. Or,
Manage Report Settings	select 🚠 in the universal menu, and then select Manage Report Settings under
	Reports . See <i>Managing Report Settings</i> in Help for SalesConnect for more.

Reports > Report Administration

These are pages that are available from the Reports > Report Administration section of the old navigation bar.

Old Nav Bar Option Page	In SalesConnect
Report Types Report Types	Report types are now managed in the validation list <i>Report Type</i> . Using the Administration persona, select Validation Lists from the System menu. Or, select in the universal menu, and then select Validation List Editor under Administration , Authentication , and Authorization . See <i>Maintaining Validation Lists</i> in Help for SalesConnect for general steps.
Public Folders Public Folders	Public folders for reports are now managed in the validation list <i>Report Public Folder</i> . Using the Administration persona, select Validation Lists from the System menu. Or, select in the universal menu, and then select Validation List Editor under Administration , Authentication , and Authorization . See <i>Maintaining Validation Lists</i> in Help for SalesConnect for general steps.
Report Requests Report Requests	Using the Sales Reporting persona, select Manage Requests from the Reports menu. Or, select in the universal menu, and then select Manage Report Requests under Reports. The Requests tab of the displayed Report Requests page lists recent report requests. See Managing Report Requests in Help for SalesConnect for more.
Scheduled Reports Scheduled Report Requests	Using the Sales Reporting persona, select Manage Requests from the Reports menu. Or, select in the universal menu, and then select Manage Report Requests under Reports. The Scheduled tab of the displayed Report Requests page lists scheduled report requests. See Managing Report Requests in Help for SalesConnect for more.

Administration

These are pages that are available from the Administration section of the old navigation bar.

Old Nav Bar Option Page	In SalesConnect
Validation List Editor Validation	Using the Administration persona, select Validation Lists from the System
List Editor	menu. Or, select 🚠 in the universal menu, and then select Validation List Editor
	under Administration, Authentication, and Authorization. See Maintaining
	Validation Lists in Help for SalesConnect for more information.

Administration > Authorization

These are pages that are available from the Administration > Authorization section of the old navigation bar.

Old Nav Bar Option Page	In SalesConnect
Roles Role List	Using the Administration persona, select Roles from the Authorization menu. Or, select in the universal menu, and then select Role List under Administration , Authentication , and Authorization . See <i>Managing Roles</i> in Help for SalesConnect for more information.
Operators Operators	Using the Administration persona, select Operators from the Authorization menu. Or, select in the universal menu, and then select Operator List under Administration , Authentication , and Authorization . See <i>Managing Operators</i> in Help for SalesConnect for more information.
Security Rules Security Rules	Using the Administration persona, select Rules from the Authorization menu. Or, select in the universal menu, and then select Security Rules under Security . See <i>Managing Security Rules</i> in Help for SalesConnect for more information.



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